

LADY DOAK COLLEGE MADURAI

Minutes of the Governing Body Meeting held on Saturday, 8th October 2022 via video conferencing

S.NO.	NAME & DESIGNATION	CATEGORY	ATTENDANCE
1	Dr. Ponmuthuramalingam P. Joint Director of Collegiate Education Madurai Region	TN. Govt. Nominee	PRESENT PHYSICALLY
2	Dr. Vasantha V. S., Prof. & Head, Chairperson, Department of Natural Products Chemistry, Madurai Kamaraj University	MKU Nominee	APOLOGY
3	-----	Nominee from UGC	
4	Dr. C. Thangamuthu Former Vice-Chancellor of Bharathidasan University	Educationalist	APOLOGY
5	Dr. Christianna Singh Principal & Secretary	Principal & Secretary	PRESENT PHYSICALLY
6	Mr. John Devadason Chairperson of the Management Board	Chairperson	APOLOGY
7	Dr. Lethi C.D. Member of the Management Board	Member	APOLOGY
8	Dr. Samathanam G.J Member of the Management Board	Member	APOLOGY
9	Mr. Glenn Garfield Croning Member of the Management Board	Member	APOLOGY
10	Mr. Sridhar Sivaprakasa Member of the Management Board	Member	PRESENT VIRTUALLY
11	Dr. Beulah Jeyashree R. Vice Principal	Senior Faculty	PRESENT PHYSICALLY
12	Dr. Carmel Richard Faculty Nominee in the Management Board	Senior Faculty	PRESENT PHYSICALLY
13	Dr. Shakeel Ahmad Joint Secretary, UGC	Special Invitee	APOLOGY
14	Dr. Vanitha Malarvizhi Bursar, KWEA	Special Invitee	PRESENT PHYSICALLY
15	Dr. Priscilla A. S. Dean of Academic Affairs, Sciences	Special Invitee	PRESENT PHYSICALLY
16	Dr. Helen Mary Jacqueline M. Dean of Academic Affairs, Humanities	Special Invitee	PRESENT PHYSICALLY

S.NO.	NAME & DESIGNATION	CATEGORY	ATTENDANCE
17	Dr. Chithra J. Dean of Student Affairs	Special Invitee	PRESENT PHYSICALLY
18	Dr. Vijayarani S. Controller of Examinations	Special Invitee	PRESENT PHYSICALLY
19	Dr. Jessie Ranjitha Jebaselvi C Chaplain	Special Invitee	PRESENT PHYSICALLY
20	Dr. Felicia Shirley P. IQAC Coordinator, Sciences	Special Invitee	PRESENT PHYSICALLY
21	Dr. Jeyakodeeswari R. IQAC Coordinator, Humanities	Special Invitee	PRESENT PHYSICALLY
22	Dr. Padmaja S. CIT Coordinator	Special Invitee	PRESENT PHYSICALLY
23	Dr. Sivapriya T.R. CCM Coordinator	Special Invitee	PRESENT PHYSICALLY
24	Ms. Sakthieaswari P. CES Coordinator	Special Invitee	PRESENT PHYSICALLY
25	Dr. Ann Nirmala Carr CWS Coordinator	Special Invitee	PRESENT PHYSICALLY
26	Dr. Sriilatha S. CHRD Coordinator	Special Invitee	PRESENT PHYSICALLY
27	Dr. Anitha Selvaraj Part V Coordinator	Special Invitee	PRESENT PHYSICALLY
28	Ms. Anbuselvi S. CED Coordinator	Special Invitee	PRESENT PHYSICALLY
29	Dr. Akshaya Murugesan R & D Coordinator	Special Invitee	PRESENT PHYSICALLY
30	Ms. Vrushaa Prabhu Sahayaraj ISC Coordinator	Special Invitee	PRESENT PHYSICALLY
31	Ms. Juanita Alan Counselling Unit Coordinator	Special Invitee	PRESENT PHYSICALLY
32	Dr. Capt. Shantha Meena T. Director of Physical Education	Special Invitee	PRESENT PHYSICALLY
33	Dr. Lt. Sangaranachiar S. Librarian, Coordinator CGPC &PRO	Special Invitee	PRESENT PHYSICALLY

01. Invocation

The meeting started with a prayer by Dr. Jessi Ranjitha Jebaselvi, Chaplin, Lady Doak College.

02. Welcome and Introductory remarks

The Principal, Dr. Christianna Singh welcomed the members attending the meeting and presided over the meeting.

03. Apology of absence, if any

1. Dr. Vasantha, V.S - M.K.U Nominee, 2. Dr. C. Thangmuthu – Educationist, 3. Mr. John Devadason – Chairperson of Management Board, 4. Dr. C.D. Lethi, 5. Dr. Samathanam G.J. and 6. Mr. Glenn Garfield Croning- Members of Management Board, 7. Mr. Shakeel Ahmad, - Special Invitee

04. Confirmation of Minutes of the Meeting held on 05th May 2022

The minutes of the previous meeting were presented to all members and was unanimously approved. The resolution to approve minutes was proposed by Dr.Ponmuthuramalingam P. and seconded by Mr. Sridhar Sivaprakasa.

05. Action Taken Report

The Action taken report was presented by the Principal based on the recommendations given by the previous Governing Body.

06. Admission Statistics

Dr. R. Beulah Jeyashree, Vice Principal, Lady Doak College, presented the updated admission statistics.

07. Infrastructural Development

Dr. P. Vanitha Malarvizhi, Bursar, Lady Doak College, spoke about the infrastructural developments on campus in the last few months.

08. IT Infrastructure & Service

Dr. Padmaja S., Coordinator Centre for Information Technology (CIT), highlighted the work done on the college portal and automation modules in terms of development, upgradation and maintenance.

09. Internal Quality Assurance Cell (IQAC)

Dr. R. Jeyakodeeswari, IQAC Coordinator (Humanities) briefly presented the work done by the IQAC in the last quarter.

10. Curriculum Enrichment

Dr. M. Helen Mary Jacqueline, Dean of Academic Affairs (Humanities) outlined the proposed changes in the curriculum and reported the proceedings of the 67th Academic Council. She also highlighted the new MoUs in place to strengthen the curriculum.

11. Examination Matters

Dr. S. Vijayarani, Controller of Examinations, Lady Doak College presented the statistics of the regular and supplementary examinations that had been held for April 2022. She was pleased to report that the overall pass percentage for the regular exams was 85% and supplementary exams was 61%.

12. Online Education Committee/Centre for Communication & Multimedia

Dr. Dr. T. R. Sivapriya, Coordinator Online Education Committee and Centre for Communication & Multimedia, Lady Doak College presented the report. She highlighted the introduction of the online courses, Enrolments and certifications obtained from NPTEL courses, MOOC content development with EMMRC MKU and Guidelines for resource sharing that has been framed.

13. Student Activities

The Dean of Student Affairs, Dr. Chitra Edwin J., presented a report about students' activities and involvement in them. She also spoke about the scholarships and the special schemes offered to students by the college.

14. Centre for Environmental Studies (CES)

Ms. Sakthieswari, Coordinator, CES, reported on the activities of the centre. She emphasized the work done on Green Tamil Nadu Mission (Government of Tamil Nadu) & Green Bharat Abhiyan (Government of India).

15. Centre for Women Studies (CWS)

The Coordinator of the Centre for women's studies, Dr. Ann Nirmala Carr, presented the activities of the centre. She spoke on the programmes and interventions offered to the students and updated the body on the NSQF skill courses offered by the centre.

16. Centre for Human Resource Development (CHRD)

Dr. Sriilatha S., Coordinator CHRD, reported the activities conducted by the centre.

17. Part V

Dr. Anita Selvaraj, Coordinator Part V, listed out the activities conducted by RRC, YRC, NSS, LEB and LSB.

18. Centre for Entrepreneurship Development (CED)

Ms. Anbuselvi S., Coordinator CED, presented the report outlining the programmes conducted including an update on the vocational skills programme and the institutions innovation council – MHRD & MoE programmes

19.. Research & Development Cell (R&D cell)

The coordinator of the R&D cell, Dr. Akshaya Murugesan presented a report on the programmes conducted by the cell.

20. International Study Centre (ISC)

Ms. Vrushaa Prabhu Sahayaraj Joint Coordinator ISC, outlined the work done by the ISC and the list of students who have been abroad.

21. Counselling Unit

Ms. Juanita Allan, College Counsellor, highlighted the continued efforts of the counselling unit to serve the Lady Doak college fraternity.

22. Physical Education and NCC

Dr. Cpt. Shantha Meena. T, Director of Physical Education and ANO NCC wing Lady Doak college, detailed the awards won and participation of our the sports students of our college. She also added on the activities of the Army and Air wing cadets of the college.

23. Library

Dr. S. Sangaranachiar Librarian, spoke about the acquisitions and maintenance in the J. X. Miller Library. She also highlighted the services offered by the library.

24. Public Relations Office (PRO)

Dr. S. Sangaranachiar, PRO highlighted the awards won by the college in the period under discussion.

25. Career Guidance & Placement Cell (CGPC)

Dr. S. Sangaranachiar, Coordinator CGPC reported on the campus interviews and placement drives conducted for students. She appraised the body on the number of students placed.

26. Finance Report

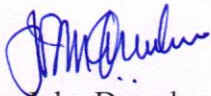
Dr. Vanitha Malarvizhi, Bursar, Lady Doak College and Treasurer KWEA, presented the minutes of the finance committee (government funds) held on 07.10.2022.

27. Concluding Remarks

The Principal, Dr. Christianna Singh said that although Lady Doak College was staring at the completion of 75 years it was still young, dynamic and vibrant. The college would look back at the lessons learnt and soar to greater heights on the principles of our founder Ms. Katie Wilcox. The college looked forward to the challenges and rewards of the future years.

28. Concluding Prayer

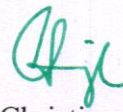
The meeting concluded with a prayer by Dr. Beulah Jeyashree R., Vice Principal, Lady Doak College.



Mr. John Devadason

Chairperson of the Board
Chairperson

Katie Wilcox Education Association



Dr. Christianna Singh

Principal & Secretary

LADY DOAK COLLEGE
MADURAI - 2.